

## REPORT FORM - MARINE INCIDENT / NEAR MISS

This Form is to be used to report a Marine/Navigational or Safety Incident or Near Miss to the District Harbour Master as required by the PLA's Byelaws.

**URGENT** Navigational matters should be reported immediately to the District Harbour Master via London VTS on the appropriate Port VHF Channel.

### Section A - Vessel Details

Name of Vessel:			
Type of Vessel:			
Length (m):		Beam (m):	
Draught (m):		Air Draft(m):	
Details of Propulsion / Manoeuvring Aids <i>(including Prop Rotation):</i>			

### Section B - Pilot/Master/Owner

Name:			
Address: (external only)			
E-mail Address:			
Telephone:			
Mobile:			
Pilot No	PEC No	Agent	
Qualification(s): (BML / RYA etc.) Licence No/BML No			
Club / Org / Company:			

### Section C – Incident Detail

Contact		Swamping		Berthing / Manoeuvring		Breach of Byelaws	
Grounding		Near Miss		Wash/Draw-off		Inappropriate Navigation	
Pollution		Fire / Explosion		Breach of Pilotage Directions		Navigational Hazard	
Loss of hull integrity		Collision		Breach of General Directions		Other: Please State	
Date of Incident:				Time of Incident:			
Location:				Tide:			
Weather:				Visibility:			

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Please provide an explanation of the incident in concise terms following the sequence of events and if necessary expanding on them with as much appropriate detail as possible. We encourage the use of a sketch to accompany this report where appropriate. Please continue on another sheet if necessary.

From the causes you have found, what immediate action have you taken to prevent a similar occurrence happening again?

NAME	POSITION
SIGNATURE OF PERSON SUBMITTING REPORT	DATE OF REPORT

To complete this report online please go to [www.pla.co.uk/incidents](http://www.pla.co.uk/incidents) or send to :-

Upper- Email - [HMU@pla.co.uk](mailto:HMU@pla.co.uk) –Teddington to Dagenham  
Post - Harbour Master (Upper) Pinnacle House 23 - 26 St Dunstan's Hill London EC3R 8HN

Lower-Email-[LowerDistrictEnquiry@pla.co.uk](mailto:LowerDistrictEnquiry@pla.co.uk) –Dagenham to the Estuary (PLA Outer Limits)  
Post- Harbour Master (Lower) London River House Royal Pier Road Gravesend KENT DA12 2BG

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