

April 2024



To all members of the Fund

London River House
Royal Pier Road
Gravesend
Kent DA12 2BG
United Kingdom
Tel: +44 (0)1474 562200
Fax: +44 (0)1474 562281
Web: www.pla.co.uk

Dear Member

The Port of London Authority (Upper Division Staff) Widows', Widowers' & Orphans' Pension Fund ("the Fund")

I am writing to you on behalf of the Committee of Management, who are responsible for the running of your pension fund.

PLA Pensions Administration - Important announcement

Pension legislation and governance is increasingly complex and resource intensive, requiring highly technical knowledge and experience. While we are fortunate to have a lot of experience and expertise within the in-house PLA pensions team, this has placed significant additional demands on the in-house team.

In order to improve resilience within the team, the PLA, together with the Committee of Management and with guidance from me, have decided to outsource the administration, secretarial, governance, pensioner payroll and treasury services for the PLA pension schemes.

The Committee of Management have stressed that the member experience is an extremely important area to consider as part of this process. This means making sure that members are able to quickly and easily get answers to any questions, and that the move to a new provider is as seamless and straightforward as possible.

This project is currently in the early stages. The Committee of Management are working closely with its professional advisers to appoint a preferred supplier.

We will advise you of the timeline for the project when more details are known and of course be in regular contact with the membership with updates as the project progresses.

In the interim should you have any queries on this matter please do not hesitate to contact the PLA pensions team on

pensions@pla.co.uk or 01474 562273 or 01474 562287

Summary Funding Statement

To comply with legislation, you will receive an annual statement from the Committee of Management providing details regarding the Fund's funding position. This statement will be based on calculations carried out when the Fund had its last formal valuation. Such valuations are typically carried out every three years and, for your Fund, the last valuation was as at 31 March 2022. The next actuarial valuation of the Fund will be undertaken as at 31 March 2025.

This valuation was carried out in accordance with the government's funding regime, overseen by the Pensions Regulator. The Regulator issues guidelines for trustees on funding their pension schemes. The Committee of Management intend to be fully compliant with the Regulator's guidance.

The attached statement also details what would happen to your benefits if the Fund were to wind-up. Please note that it is a legislative requirement that all trustees of defined benefit pension schemes include such a section in the summary funding statement. Therefore, this information is designed to be informative – it does not mean that the Port of London Authority is thinking of winding up the Fund.

If you have any questions regarding this, please write to me at the above address.

Yours sincerely

A handwritten signature in black ink, appearing to read "D Bottacchi".

D Bottacchi (Miss)
Fund Secretary

Port of London Authority (Upper Division Staff) Widows', Widowers' and Orphans' Pension Fund (the "Fund")

Dear Member

April 2024

SUMMARY FUNDING STATEMENT FOR 2024

It is the responsibility of the Committee of Management to make sure that a full valuation of the Fund is carried out every 3 years. In addition, the Committee of Management must, by law, provide you with an annual statement of how the Fund is funded and remind you of the results of the last full valuation.

How is my pension funded?

The Port of London Authority (the "Authority") pays contributions so that the Fund can pay pensions and other benefits to members. All the Fund assets are in one common fund. Members do not have separate individual holdings.

The Committee of Management obtains regular valuations from the Scheme Actuary which provide an estimate of the assets needed today to meet the payment of benefits allowing for future investment returns. Using this information, the Committee of Management and the Authority come to an agreement on how much the Authority should pay to keep the Fund's funding on track against this funding target.

The Pensions Regulator has powers to direct matters affecting the funding of the Fund in certain circumstances. No such directions have ever been made in relation to the Fund.

Results of the last Valuation

The latest valuation of the Fund showed that on 31 March 2022 the funding position was as follows:

Assets	£25.415m
Amount assessed as needed to provide benefits ("Liabilities")	£25.349m
Surplus / (Deficit)	£0.066m
Funding level	100%

Following discussions between the Committee of Management and the Authority, it was agreed that no contributions would be payable to the Fund. The rate of contributions payable by the Authority will be reviewed as part of the next actuarial valuation due as at 31 March 2025.

Change in funding position between 31 March 2022 and 31 March 2023

The Committee of Management monitors the funding position between valuations. The latest report by the Scheme Actuary showed that as at 31 March 2023, the funding level of the Fund was estimated to be 106% with a surplus of £1.145 million.

The funding position has improved since 31 March 2022, largely due to changes in market conditions which have reduced the value of the liabilities. This item has been partially offset by the investment return achieved on the Fund's assets being lower than expected.

You should be aware that the factors affecting the funding level are very changeable, particularly stock market performance, interest rates and life expectancy. This means that the funding level can go up or down.

Payment to the Authority

There has not been any refund of surplus to the Authority out of the Fund.

The importance of the Employer's support

The Committee of Management's objective is to have enough money in the Fund to pay pensions now and in the future. However, this relies on the on-going existence of the Authority and its support for the Fund because:

- Assets can go down as well as up, and when there is a shortfall, the Authority will usually need to put in more money; and
- The cost of benefits may increase so that the Authority will need to put in more money.

What would happen if the Fund started to wind up?

The Rules of the Fund do not state how the benefits will be provided in the event of a winding up. If the Fund winds up, you may not receive the full amount of pension you have earned even if the Fund is fully funded on its target

funding level. However, whilst the Fund remains ongoing, even though funding may temporarily be below target, pensions will continue to be paid in full.

If the Fund were to wind up, the Authority would be required to pay enough into the Fund to enable your benefits to be completely secured with an insurance company. At 31 March 2022, the estimated amount that the insurance company would require (full solvency) was approximately £24.1m. This means that there was a surplus of approximately £1.5m. Please note that this information is designed to be informative - it does not imply that the Fund will wind up.

In the event of a wind up, it may be the case that the Authority is unable to pay the full amount required by the insurance company. If the Authority became insolvent, the Pension Protection Fund (PPF) might be able to take over the Fund and pay compensation to members. The PPF has been set up by the government to help protect members' pensions where a company becomes insolvent, although it does not guarantee to pay full benefits. Further information and guidance is available on the PPF's website at www.pensionprotectionfund.org.uk. Or, you can write to the Pension Protection Fund at PO Box 254, Wymondham, NR18 8DN.

Why does the Committee of Management's funding plan not call for full solvency at all times?

The full solvency position assumes that benefits will be secured by buying insurance policies. Insurers are required to take a very cautious view of the future, include a profit margin and make an allowance for their expenses. By contrast, our funding plan assumes that the Authority continues to financially support the Fund, and therefore might enable us to adopt less cautious assumptions about the future.

What is the Fund invested in?

The Committee of Management's policy is to invest in a broad range of assets to get the best return possible while taking account of the liabilities of the Fund, and the risks of having too much money in any one type of investment. We currently aim to invest in the following broad proportions:

Growth assets	20%	Bonds	35%
Annuities	45%		

This policy is reviewed regularly and is formalised in the Fund's Statement of Investment Principles.

Use of personal data

In providing actuarial services to the Committee of Management, including preparing this Summary Funding Statement, the Committee of Management, its adviser Aon and the Scheme Actuary require access to personal data about members and their dependants. The Data Protection Act governs how the Committee of Management, Aon and the Scheme Actuary use and store personal data. Members can find out more information about how their personal information is used in the provision of actuarial services at <https://www.aon.com/unitedkingdom/products-and-services/human-capital-consulting/aon-hewitt-actuarial-services-privacy-statement.jsp>. Should you have any questions regarding the processing of your personal information, you should contact the Secretary in the first instance. General guidance is also available from the Information Commissioner's website.

Where can I get further information?

If you have any other questions, or would like any more information about the Fund, please contact the Secretary. Please help us to keep in touch with you by telling us if you change address.

Yours sincerely

The Committee of Management of the Port of London Authority (Upper Division Staff) Widows', Widowers' and Orphans' Pension Fund

Additional Fund documents are available on request:

Statement of Funding Principles. This explains how the Fund is to be funded.

Statement of Investment Principles. This explains how the Committee of Management invests the assets of the Fund.

Schedule of Contributions. This shows how much money is being paid into the Fund.

Annual Report and Accounts. This shows the Fund's income and expenditure in the year up to 31 March 2023.

Actuarial Valuation Report. This report details the Actuary's check on the Fund's situation as at 31 March 2022.

Actuarial Report. This report provides a review of the Fund's position as at 31 March 2023.

Benefit Statement. If you are not getting a pension from the Fund (and have not received a benefit statement in the last 12 months) you can ask for a statement that provides an illustration of your pension benefits.

Trust Deed and Rules. This details the Rules and benefits of the Fund.