

June 2018

To all members of the Fund

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Dear Member

**The Port of London Authority (Upper Division Staff) Widows', Widowers' & Orphans' Pension Fund ("the Fund")**

I am writing to you on behalf of the Committee of Management, who are responsible for the running of your pension fund.

To comply with legislation, you will receive an annual statement from the Committee of Management providing details regarding the Fund's funding position. This statement will be based on calculations carried out when the Fund had its last formal valuation. Such valuations are typically carried out every three years and, for your Fund, the last valuation was as at 31 March 2016. The attached statement refers to the funding of the Fund as at 31 March 2017, and the figures shown reflect the results of that valuation. The next valuation of the Fund is due as at 31 March 2019.

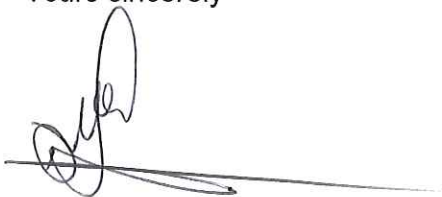
The valuation was carried out in accordance with the government's funding regime, overseen by the Pensions Regulator. Under these rules the Committee of Management has greater powers to decide the contributions that should be paid to the Fund. The Regulator issues guidelines for trustees on funding their pension schemes. The Committee of Management intend to be fully compliant with the Regulator's guidance.

The attached statement also details what would happen to your benefits if the Fund were to wind-up. Please note that it is a legislative requirement that all trustees of defined benefit pension schemes include such a section in the summary funding statement. Therefore, this information is designed to be informative – it does not mean that the Port of London Authority is thinking of winding up the Fund.

In addition, please find overleaf a privacy notice issued by the Scheme Actuary from Aon Hewitt. As you will be aware, new data requirements came into effect from May 2018 which requires us to provide details of how your personal data is being used. Below is a brief description from Aon Hewitt, on how they use your personal data in order to support us in the running of the Fund.

If you have any questions regarding this, please write to me at the above address.

Yours sincerely



D Bottacchi (Miss)  
Fund Secretary

## **Aon Hewitt Limited “QUICK READ” PRIVACY NOTICE**

Aon Hewitt Limited (and, where appointed, the Scheme Actuary - together "Aon") has been appointed to provide pensions advisory and calculation services that relate to your membership of the pension scheme. In doing so Aon will use personal information about you, such as your name and contact details, information about your pension contributions, age of retirement, and in some limited circumstances information about your health (where this impacts your retirement age) in order to be able to provide these services. The purposes for which we use personal information will include management of the pension scheme and your membership within it, funding the pension scheme (i.e. helping to ensure that the funds within the pension scheme are sufficient to cover the members who are party to it), liability management (that is to say providing advice on the different ways benefits could be determined, and drawn, from the pension scheme), scheme actuary duties (which include assessing individuals who are members of the pension scheme and assessing how the make-up of the membership may affect the amounts payable and when they become payable so as to manage the pension scheme appropriately), regulatory compliance, process and service improvement and benchmarking.

We may pass your personal information to third parties such as financial advisors and benefits providers, insurers, our affiliates and service providers and to certain regulatory bodies where legally required to do so. Depending on the circumstances, this may involve a transfer of data outside the UK and the European Economic Area to countries that have less robust data protection laws. Any such transfer will be made with appropriate safeguards in place.

More detail about Aon's use of your personal information is set out in our full Privacy Notice. We recommend that you review this notice which is available online at <http://www.aon.com/unitedkingdom/products-and-services/human-capital-consulting/aon-hewitt-actuarial-services-privacy-statement.jsp>, or you can request a copy by contacting us, including reference to the scheme name, at: Data Protection Officer, Aon Hewitt Limited (Retirement and Investment UK), PO Box 730, Redhill, RH1 9FH

# Port of London Authority (Upper Division Staff) Widows', Widowers' and Orphans' Pension Fund (the "Fund")

Dear Member

June 2018

## SUMMARY FUNDING STATEMENT FOR 2018

It is the responsibility of the Committee of Management to make sure that a full valuation of the Fund is carried out every 3 years. In addition, the Committee of Management must, by law, provide you with an annual statement of how the Fund is funded and remind you of the results of the last full valuation.

### How is my pension funded?

The Port of London Authority (the "Authority") pays contributions so that the Fund can pay pensions and other benefits to members. All the Fund assets are in one common fund. Members do not have separate individual holdings.

The Committee of Management obtains regular valuations from the Scheme Actuary which provide an estimate of the assets needed today to meet the payment of benefits allowing for future investment returns. Using this information, the Committee of Management and the Authority come to an agreement on how much the Authority should pay to keep the Fund's funding on track against this funding target.

The Pensions Regulator has powers to direct matters affecting the funding of the Fund in certain circumstances. No such directions have ever been made in relation to the Fund.

### Results of the last Valuation

The latest valuation of the Fund showed that on 31 March 2016 the funding position was as follows:

Assets	£27.857m
Amount assessed as needed to provide benefits ("Liabilities")	£26.689m
Surplus / (Deficit)	£1.168m
Funding level	104%

Following discussions between the Committee of Management and the Authority, it was agreed that no contributions would be payable to the Fund. The rate of contributions payable by the Authority will be reviewed as part of the next actuarial valuation due as at 31 March 2019.

### Change in funding position between 31 March 2016 and 31 March 2017

The Committee of Management monitors the funding position between valuations. The latest report by the Scheme Actuary showed that as at 31 March 2017, the funding level of the Fund was estimated to be 100% with a small deficit of £0.01 million.

The funding position has worsened since 31 March 2016, primarily due to the impact of membership movements and the change in market conditions which has increased the value placed on the liabilities. This has been partially offset by a higher than expected return on the Fund's assets during the period.

You should be aware that the factors affecting the funding level are very changeable, particularly stock market performance, interest rates and life expectancy. This means that the funding level can go up or down.

### Payment to the Authority

There has not been any refund of surplus to the Authority out of the Fund.

### The importance of the Employer's support

The Committee of Management's objective is to have enough money in the Fund to pay pensions now and in the future. However, this relies on the on-going existence of the Authority and its support for the Fund because:

- Assets can go down as well as up, and when there is a shortfall, the Authority will usually need to put in more money; and
- The cost of benefits may increase so that the Authority will need to put in more money.

### What would happen if the Fund started to wind up?

The Rules of the Fund do not state how the benefits will be provided in the event of a winding up. If the Fund winds up, you may not receive the full amount of pension you have earned even if the Fund is fully funded on its target funding level. However, whilst the Fund remains ongoing, even though funding may temporarily be below target, pensions will continue to be paid in full.

If the Fund were to wind up, the Authority would be required to pay enough into the Fund to enable your benefits to be completely secured with an insurance company. At 31 March 2016, the estimated amount that the insurance company would require (full solvency) was approximately £27.8m. This means that there was a surplus of approximately £0.6m. Please note that this information is designed to be informative - it does not imply that the Fund will wind up.

In the event of a wind up, it may be the case that the Authority is unable to pay the full amount required by the insurance company. If the Authority became insolvent, the Pension Protection Fund (PPF) might be able to take over the Fund and pay compensation to members. The PPF has been set up by the government to help protect members' pensions where a company becomes insolvent, although it does not guarantee to pay full benefits. Further information and guidance is available on the PPF's website at [www.pensionprotectionfund.org.uk](http://www.pensionprotectionfund.org.uk). Or, you can write to the Pension Protection Fund at Renaissance, 12 Dingwall Road, Croydon, Surrey, CR0 2NA.

### **Why does the Committee of Management's funding plan not call for full solvency at all times?**

The full solvency position assumes that benefits will be secured by buying insurance policies. Insurers are required to take a very cautious view of the future, include a profit margin and make an allowance for their expenses. By contrast, our funding plan assumes that the Authority continues to financially support the Fund, and therefore might enable us to adopt less cautious assumptions about the future.

### **What is the Fund invested in?**

The Committee of Management's policy is to invest in a broad range of assets to get the best return possible while taking account of the liabilities of the Fund, and the risks of having too much money in any one type of investment. We currently aim to invest in the following broad proportions:

Growth assets	20%
Bonds	35%
Annuities	45%

This policy is reviewed regularly and is formalised in the Fund's Statement of Investment Principles.

### **Use of personal data**

In providing actuarial services to the Committee of Management, including preparing this Summary Funding Statement, the Committee of Management, its adviser Aon Hewitt and the Scheme Actuary require access to personal data about members and their dependants. The Data Protection Act governs how the Committee of Management, Aon Hewitt and the Scheme Actuary use and store personal data. Members can find out more information about how their personal information is used in the provision of actuarial services at [www.aonhewitt.co.uk/privacy-statement](http://www.aonhewitt.co.uk/privacy-statement). Should you have any questions regarding the processing of your personal information, you should contact the Secretary in the first instance. General guidance is also available from the Information Commissioner's website.

### **Where can I get further information?**

If you have any other questions, or would like any more information about the Fund, please contact the Secretary. Please help us to keep in touch with you by telling us if you change address.

Yours sincerely

The Committee of Management of the Port of London Authority (Upper Division Staff) Widows', Widowers' and Orphans' Pension Fund

### **Additional Fund documents are available on request:**

**Statement of Funding Principles.** This explains how the Fund is to be funded.

**Statement of Investment Principles.** This explains how the Committee of Management invests the assets of the Fund.

**Schedule of Contributions.** This shows how much money is being paid into the Fund.

**Annual Report and Accounts.** This shows the Fund's income and expenditure in the year up to 31 March 2017.

**Actuarial Valuation Report.** This report details the Actuary's check on the Fund's situation as at 31 March 2016.

**Actuarial Report.** This report provides a review of the Fund's position as at 31 March 2017.

**Benefit Statement.** If you are not getting a pension from the Fund (and have not received a benefit statement in the last 12 months) you can ask for a statement that provides an illustration of your pension benefits.

**Trust Deed and Rules.** This details the Rules and benefits of the Fund.