

**For further information please refer to PLA Pilotage Directions**  
[www.pla.co.uk/assets/pilotagedirections.pdf](http://www.pla.co.uk/assets/pilotagedirections.pdf)  
**For any queries please email: [PEC@pla.co.uk](mailto:PEC@pla.co.uk) Tel: +44 1474 562205**

Personal Details	PEC Tripping Number:
Title	
Surname	
Forename + Initials	
Telephone Number	
Email	

Certificates	
*Certificate of Competency No.	
CoC Expiry Date	
Or *Boatmaster Licence No.	
*Medical Certificate Expiry Date	

\*Please attach copies

Operator/Agent's Details:	
Company name	
Company Address	
Telephone Number	
Email	

Which PEC Areas are you applying for? (Please tick relevant box)					
1	2	3	Tilbury Lock	4	5 Barrier
If Area 4 Box is ticked, please advise specified berth(s)					

**Is a Tug Endorsement required?**    Yes    No  
**Requirement: 4 trips with a pilot using tugs + Assessment**

Date 1:	Date 3:
Date 2:	Date 4:
Trip on Ship Towage Tug:	Simulator Training:

Specified Vessel details (Maximum 6)	
Vessel Name 1:	Vessel Name 4:
Vessel Name 2:	Vessel Name 5:
Vessel Name 3:	Vessel Name 6:

***I declare that the above information is correct, and that I understand the terms under which the Pilotage Exemption Certificate will be issued (Pilotage Directions and Regulations as published).***

Applicant's Signature:	Date:

**AGREEMENT  
OPERATIONS INVOLVING USE OF  
PILOTAGE EXEMPTION CERTIFICATES**

**1. SAFETY OPERATIONS**

- a. As part of the agreement, the Port of London Authority will ensure the ready availability, on its web site ([www.pla.co.uk](http://www.pla.co.uk)), of all up-to-date Navigational and Regulatory Information regarding navigation, within the Port of London Pilotage District. Hard copy may also be provided on request.
- b. Operators will agree to disseminate the information referred to in (a) to their Masters and First Mates who hold PLA Pilotage Exemption Certificates (PEC's) without delay.
- c. While piloting their ships within the London Pilotage District the Operators will ensure that all PEC Holders have valid Certificates of Competency appropriate to their rank and the size of vessel on which they are serving and valid medical certificates.
- d. That only PEC Holders signed on to the ship's articles as the Master or First Mate will be employed to pilot the ship for which the PEC applies within the London Pilotage District.
- e. Operators will ensure that arrangements are in place whereby holders of PEC's will be properly rested prior to commencing any act of pilotage within the London Pilotage District.
- f. Operators will notify the PLA promptly if any PEC Holder is directly involved in any navigational incident while using their PEC and accept that the use of such PEC's will be considered for suspension until the matter has been investigated by the PLA and their report completed. The PLA undertake that such investigation will take place as soon as possible after the incident.
- g. Any PEC Holder who fails a test administered under the Operators' Drug and Alcohol Policy, or is convicted of any offence involving drugs or drink, will not be permitted by the Operator to use the PEC until the operator is satisfied that such a PEC Holder poses no threat to the safety of navigation.
- h. All PEC Holders will have to hand, and be familiar with, the appropriate PLA Bye-laws, Pilotage Directions, General Directions and the PLA's Code of Practice for Ship Towing Operations on the Thames.

**2. PROCEDURES**

- a. The operators will notify the PLA of any relevant change to the status or category of the ship, such as: from "non-specified and hazardous" to "specified and hazardous and marine pollutant" for ships of between 50 and 100 metres in length prior to visiting the port.
- b. Operators will nominate a responsible officer within their organisation fully authorised to deal with matters relating to the use and administration of PEC's, held by their Masters and First Mates.
- c. Operators will notify the PLA of the name and address of the Company which is legally responsible for the operation of the ships in their fleet and the name of the Protection and Indemnity organisation in which the ship is entered for P&I risks.
- d. The Operator will ensure that pilotage, and the use of PECs, will form part of the ISM procedures in place for ships navigating within the London Pilotage District. The operator further agrees to participate in and contribute to the PLA Navigational Safety Management System.
- e. The Operator undertakes that its contracts of employment will only require properly qualified personnel who are willing to hold a PEC and who have a good command of the English Language to apply for a PEC.

**AGREEMENT  
OPERATIONS INVOLVING USE OF  
PILOTAGE EXEMPTION CERTIFICATES**

The signatory below accepts responsibility for the preceding terms relating to the issue of a PEC in respect of:

**PEC Holder/Applicant**

<b>No.</b>	<b>Full Name</b>
------------	------------------

**Company Name and Address**

--

**Address to which certificates should be sent**

--

**1) SIGNED**

*For and on behalf of the Owner/Operator*

--

**DATED:**

**Note - The signatory to (1) above must have full company authority to sign this document.**

**Name (please print clearly)**

--

**Position**

--

 <b>Senior Harbour Master</b>
--